

Minutes of Abthorpe Parish Council Meeting held on Monday, 4 March 2019
at 7:45pm in the Old School, Abthorpe

Present: Chairman Perrigo, Councillors M Berry, K Fenwick, F Noble, Parish Clerk T Emerton

1. To receive and approve apologies for absence

Apologies received and accepted from Councillors D Cambray, A Hammon, M Greenhalgh.

2. Members declaration of interest for items on the agenda

There were no declaration of interest.

3. To receive and approve for signature the minutes of the meeting held on Monday 7 January 2019

These were accepted and signed.

4. To note any matters arising from the minutes

Action No.	Description	Action
Mar 2017 – 001	Clerk to arrange to download of data from the Speed sign onto the Parish Laptop	Councillor Fenwick will take the sign down to enable the software to be updated via a laptop.
January 2019 - 006 002	TADD Payments	Clerk to arrange payments of £68 to Councillor Fenwick. Councillor Fenwick to provide receipt.
March 2019 - 006 001	Code of Conduct	All councillors to sign the Register of Members Interest ensuring any land that is owned in the village is also noted. It was agreed that if any councillor who has an Interest on an agenda item, they will absent from the room without being asked. It was also agreed that if the councillor who has an interest and if the council require more information they are able to stay to answer questions but then leave the room when the agenda item is discussed. Chairman Perrigo to personally take Councillors D Cambray, A Hammon, M Greenhalgh through the Code of Conduct and how the council agreed to behave.
March 2019 - 006 002	Interim Audit Action. There was not a recorded minute for the election of the Chairman and Vice Chairman.	In the Annual General Meeting of Abthorpe Parish Council in May 2018, Chairman Perrigo was elected as Chairman and Councillor Fenwick was elected as Vice Chairman.
March 2019 - 006 003	Speed Sign	Councillor Noble offered to change the battery for the speed sign at the end of the village. Councillor Fenwick will show her what to do. Clerk to find out how much a solar battery will cost before purchasing a new battery and a cost for an additional speed sign. Agenda discussion at next meeting.
March 2019 - 006 005	Best Village Award	Clerk to find out what is needed to enter the

		competition.
March 2019 - 008 001	Telephone Box	Chairman Perrigo to find out what paint is needed and to arrange for the Telephone Box go be jet washed.
March 2019 - 008 002	Old School funding request.	Clerk to asked for a detailed breakdown on the funding request to be shared with the council prior to the next meeting. Also to invite a member of the Old School Committee to present the request at the next meeting.
March 2019 - 008 003	Tree Warden	Councillor Fenwick to report on advice received from Path Warden.

5. Finance

1. Cash in bank as of 18/02/19

- Treasurer's Account - £5287.93
- 30 Day Business Account - £5880.35
- Petty Cash - £31.00

The balances were agreed.

2. Invoices for payment

Item no.	Payment to	Description	Net	TAX	Total
6.2.1	T Emerton	Parish Clerks Pay - December	290.10		290.10
6.2.2	HMRC	Tax December		72.40	395.00
6.2.3	T. Emerton	Parish Clerks Pay - March	290.10		290.10
6.2.4	HMRC	Tax March		72.40	
6.2.5	G Gilbert	Removal of Moss etc from Church wall	723.50		723.50
6.2.6	Abtalk	Payment for Abtalk Newsletter	95.80		95.80
6.2.7	ERS	Road insurance for mower	151.20		151.20

The invoices were agreed to be paid.

6. Specific items for discussion

1. Code of Conduct

The following Items from the Code of Conduct were discussed and the way the council will behave in future meetings was agreed.:

- 2.1. - You Must Treat Others With Respect
6. - Disclosable Pecuniary Interests.
7. - Registration of Disclosable Pecuniary Interests.
 - New updated Pecuniary of Interests to be completed by all Councillors noting ownership of land.
8. - Disclosable Pecuniary Interests in matters considered at meetings or by a single member. A & B
 - It was agreed that if any councillor who has an Interest for an agenda item, they will absent from the room without being asked.
 - It was also agreed that if the councillor who has an interest for an agenda item are able to stay to answer questions the council may have, however they would then leave the room once the agenda item is being discussed.
9. - Sensitive Interests.
10. - Non Statutory Disclosable Interests.

2. Interim Audit Update

Items noted from the Interim Audit were:

- The election of the Chairman and Vice Chairman were not minuted at the meeting where they were elected, This needs to be minuted before the end of this financial year
- Up to date policies and procedures need to be kept on the Abthorpe website

3. Rota for Speed Traffic Sign

- It was agreed that Councillor Noble will take ownership of the Speed Sign at the end of the village. Councillor Fenwick will train her on how to change the battery. The Clerk will obtain a quote for a solar battery and an additional sign.

4. Community Bus Update

- Chairman Perrigo completed a full investigation into local villages and their potential support to join the Community Bus Scheme. She is still waiting to hear back from Blakesley Village Parish Council. Slapton are not interested in joining and are unable to contribute, Bradden as is do not have a Parish Council have no money to contribute. Wappenham have 2 villagers who are interested. Helmdon are looking into a shuttle bus scheme to access Brackley once a week. Potential for Wappenham to join if this is successful. It was discussed that we only have two residents who were interested in a transport scheme but are currently using a joint taxi service and are more than happy with this service. The council agreed not to pursue this but will review it in the future and assess the need of the village.

5. Best Village Award

- The Clerk will find out what is required to enter the competition.

7. Correspondence

- A complaint was received on 8th January 2019 about the Parish Council Meeting 7th January 2019 agenda point 7.7 Planning Application Yew Tree House
- The council discussed the points in detail that were raised for the Parish Council. The council have reviewed the Code of Conduct and agreed how they will behave as noted above in item 6.
- Chairman Perrigo will personally meet with each Councilor who was absent from the meeting and take them through what has been discussed and agreed as a ways of behaving for the council going forward.

8. Any other business

Telephone Box refurbishment

- Its was highlighted that the Telephone Box needs some refurbishment. This will be discussed at the next meeting. Councillor Perrigo will find out where we can source the correct colour paint from,

Old School funding request

- The Old School Committee requested support with funding. This will be included on the next meeting agenda. Detail of the requested funding to be sent to the council to review prior to the meeting and a representative of the committee to attend to discuss what work and funding is required.

Gate at the bottom of the sheep field

- Councillor Berry discussed that she raised the condition of the gate at the bottom of the sheep field to the street doctor who has confirmed this will be replaced.

Tree Wardenship

- Councillor Fenwick discussed the need for a Tree Warden and will discuss with the Path Warden if he will be willing to include this as part of his role.

9. Close at 21.04

Signed
(Chairman Perrigo)

Date

Next meeting dates

- Monday 15th April 2019
- **Monday 13th May 2019 Parish Council AGM** and Ordinary
- **Monday 20th May 2019 Annual Parish Meeting**
- Monday 1st July 2019
- Monday 12th August 2019
- Monday 23rd September 2019
- Monday 4th November 2019
- Monday 16th December 2019
- Monday 27th January 2020
- Monday 9th March 2020
- Monday 20th April 2020