

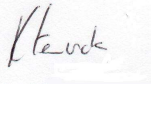
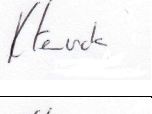
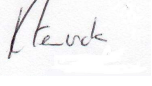


Abthorpe Parish Council

Agreement of Apologies from Council Meetings

Issue No.	Date Accepted	Signed	Print Name	Changes
1				New Document written
2	20 th May 2013		S Noble	None
3	19 th May 2014		S Noble	None
4	18 th May 2015		K Fenwick	None
5	23 rd May 2016		K Fenwick	None
6	15 th My 2017		K Fenwick	None

AGREEMENT OF APOLOGIES FROM COUNCIL MEETINGS

Abthorpe Parish Council requires that Councillors must forward their apologies to the Clerk, with the reason, prior to the meeting. These will form part of the minutes, be discussed and agreed if acceptable. If apologies are not received nothing will be recorded. Councillors need to note that if they are absence from meeting for 6 months (approximately 4 meetings) and the Council have not accepted their apologies they will no longer be Councillors.

* * * * *

(Taken from Local Council Administration [Eight Edition] by Charles Arnold-Baker.

J ATTENDANCE REGISTER AND APOLOGIES.

7.14 The names of members present at a meeting must be recorded¹ and this record should form part of the minutes of each meeting. It is unnecessary as a rule to record a late arrival, but it is very desirable to record briefly the grounds upon which apologies for absence are tendered in case they have to be approved to prevent a casual vacancy arising². If a member withdraws on grounds of interest, his withdrawal should be recorded.

1 Local Government Act 1972, Sch 12, para 40.

2 See 7.10 below

H PERSISTENT ABSENCE

7.10 If a member fails throughout six consecutive months to attend any meetings of the council or of its committees or sub committees of which he is a member, or of a joint committee, joint board or other body to which any of the council's powers have been transferred or delegated, he ceases automatically to be a member of the council¹ unless either he has a "statutory excuse" or his failure is due to a reason approved by the council or he attended as a representative of the council at a meeting of any body of persons (such as a county association of local councils). The period begins with the last meeting attended.²

1 Local Government Act 1972, s 85(1) and (2)

2 LGA 1972, s 85(1)