

Minutes of Abthorpe Parish Council Meeting held on Monday 30 November 2020
Via Zoom Video

Present: Chairman Greenhalgh, K Fenwick , R. Stevens, F Noble, A Hammon, Parish Clerk T Emerton

1. To receive and approve apologies for absence

Apologies received and accepted from Councillor Zachar

2. Members declaration of interest for items on the agenda

No declarations of interest were raised

3. Max Kellner to sign the Declaration of Acceptance of Office to agree to be bound by the Code of Local Government Conduct

The Chairman welcomed Councillor Kellner onto the Council.

Clerk to send the code of conduct to Councillor Kellner

4. To receive and approve the minutes of the meeting held on Monday 19 October 2020

The minutes were agreed and signed.

5. To note any matters arising from the minutes

Action No.	Description	Action
March 2020 - 007 006	Village Website	Councillor Fenwick will handover the website management to the clerk
September - 007 002	Recruitment of a Councillor	Clerk will send Councillor Kellner the Code of Conduct
September - 008 001	Cars parking on the green	Clerk to speak to Geoff Gilbert for a quote and examples of 3 x signs to be placed on the green to help stop people parking on there
October - 005	Car speeding through the village	Traffic Enforcement have visited twice this month, on the 11th November they detected 3 vehicles exceeding the speed limit and on the 18th November they detected 1 vehicle. The highest speed was 37 miles per hour and all 4 cars caught speeding were from the local area. Speed watch is paused throughout the pandemic
November - 007 - 002	Invoices for payment	The invoices were agreed to be paid. It was also agreed to purchase two replacement batteries for the speed sign and agreed to pay for the village Christmas Tree.
November - 008 - 002	Next year's meeting dates	Clerk to book The Old School
November - 008 - 003	Documents and policies	Clerk to get copies of the new policies and documents from NCALC and agenda at the next meeting
November - 009 - 001	Broken lights Snelsons Yard	Clerk to follow up with EON
November - 009 - 003	Parking in the village	Clerk with contact SNC to understand if there are any other areas in the village that can be utilised for general public parking such as Cadogan Place

6. Public Forum

Opportunity for residents to bring along points they would like to discuss with the council

There were no residents who attended.

7. Finance

1. Cash in bank as of 09/10/20

- Treasurer's Account - £5160.21
- 30 Day Business Account - £5884.81
- Petty Cash - £48.00

The balances were agreed.

2. Invoices for payment

Item no.	Payment to	Description	Net	VAT/ TAX	Total
6.2.1	Texprep	Abtalk	118.70		118.70
6.2.2	Tina Emerton	Defibrillator sign	8.96	1.80	10.76
6.2.3	DEBEN	Battery for speed sign	239.00	47.80	286.80

The invoices were agreed to be paid. It was agreed to purchase two replacement batteries at a cost of £573.60 and the Village Christmas Tree at £23.63

8. Specific items for discussion

1. Dates for next year's meeting

- 5 April 2021
- 6 May 2021 - Election
- 17 May 2021 - Abthorpe Parish Council AGM and Ordinary Meeting
- 24 May - Abthorpe Parish AGM
- 28 June 2021
- 9 August 2021
- 20 September 2021
- 1 November 2021
- 13 December 2021
- 24 January 2022
- 7 March 2022

The meeting dates were agreed, the Parish AGM and Election will go ahead only on advice from NCALC. The Clerk to book the School Hall for the meeting dates

2. Agree budgets for next year and Precept

The budgets were agreed and the Precept will be agreed at the next meeting

3. Local Councils Documents and Policies

Clerk will get copies of the documents that we do not have, in Red (must have) and discuss at the next meeting

9. Correspondence

- Broken lights in Snelson Orchard
Clerk will follow up again with EON
- Abandoned cars in the village
Clerk responded to the resident that any abandoned cars will not be dealt with throughout the pandemic
- Two different postings on the Village Facebook Group
Authorisation of posts turned on for Facebook to enable only appropriate posts to be posted
It was discussed to investigate the installation of signs on the green asking people not to park on it and also the clerk will contact SNC to understand if there are any other areas in the village that can be utilised for parking such as Cadogan Place

10. Any other business

1. It was stated by Councillor Fenwick that there was a Councillor who has now resigned, but is still a bank/cheque signatory. It was agreed that any Councillor who is no longer part of the council should be immediately removed from the list of signatories to the bank account.
Clerk will follow up and ensure only current Councillors are signatories
2. Follow up with The Old School Committee the refund of £400 for music for the VE Day celebrations not used.

3. It was discussed that refreshments should not be offered at the Christmas Tree event to ensure we comply to social distancing regulations . It was hoped that the event could go ahead with some carol singing which is now allowed outdoors.

11. Close

The meeting closed at 8.40pm

Signed
(Chairman)

Date

Next meeting dates

- 11th January 2021
- 22nd February 2021